



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE

May 12, 2020

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICE AREA
CASTAIC ANIMAL CARE CENTER
WASH RACK, ASPHALT, AND AMERICANS WITH
DISABILITIES ACT IMPROVEMENTS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7582; CAPITAL PROJECT NO. 69816
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

Public Works is seeking Board authorization to procure a construction contract for the Castaic Animal Care Center Wash Rack, Asphalt, and Americans with Disabilities Act Improvements project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the recommended actions are within the scope of the previous finding of exemption for the project under the California Environmental Quality Act.
2. Adopt plans and specifications that are on file with Public Works for construction of the Castaic Animal Care Center Wash Rack, Asphalt, and Americans with Disabilities Act Improvements project at an estimated fair construction cost of \$786,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise the project for bids to be received and opened on June 11, 2020, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

4. Authorize the Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$2,000 not-to-exceed amount funded by the existing project funds.

5. Delegate authority to the Director of Public Works or his designee to make a determination that a bid is nonresponsive and to reject a bid on that basis; to waive inconsequential and nonmaterial deficiencies in bids submitted; and to determine, in accordance with applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has prepared a satisfactory baseline construction schedule and satisfied all conditions in a timely manner for contract award. Upon such determination, authorize the Director of Public Works or his designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total project budget, and to take all other actions necessary and appropriate to deliver the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will find the project within the scope of the previous exemption finding under the California Environmental Quality Act (CEQA), adopt plans and specifications, advertise for construction bids, and authorize Public Works to award and execute a construction contract for the Castaic Animal Care Center (ACC) Wash Rack, Asphalt, and Americans with Disabilities Act Improvements project.

The Castaic ACC is located at 31044 North Charlie Canyon Road, Castaic, California 91384. On March 19, 2019, the Board established and approved the project with a total project budget of \$1,247,000. The project consists of constructing a new stand alone approximately 400-square-foot covered vehicle wash rack, removing and replacing the damaged asphalt pavement in the parking lot, and expanding the parking lot to provide approximately 12 additional parking spaces for customers and staff.

The project is ready to be advertised for construction bids using the County's competitive low-bid process. To expedite construction of the project, Public Works is recommending that the Board authorize Public Works to award and execute a construction contract with the lowest responsive and responsible bidder if the low bid can be awarded within the approved total budget of \$1,247,000.

The proposed consultant services agreement requires the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification as a prerequisite for construction contract award. Construction of the improvements is scheduled to begin in September 2020 and will be completed by May 2021.

Green Building/Sustainable Design Program

The project will support the Board's policy for Green Building/Sustainable Design Program by incorporating energy and water-efficient equipment and fixtures and sustainable building materials as part of the improvements.

Implementation of Strategic Plan Goals

These recommendations support the County Strategic Plan: Strategy III.3, Pursue Operational Effectiveness, Fiscal Responsibility, and Accountability, Objective III.3.2, Manage and Maximize

County Assets by investing in public infrastructure that will improve animal care and control services and facilities for County residents.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate for the project is \$786,000.

On March 19, 2019, the Board approved the total project budget of \$1,247,000, including design, plan check, consultant services, construction, change order contingency, and County services. Sufficient appropriation is available in the Fiscal Year 2019-20 Capital Projects/Refurbishment Budget under Capital Project No. 69816 to fully fund the project. The project is funded with prior year net County cost. The project schedule and budget summary are included in Enclosure A.

Operating Budget Impact

The Department of Animal Care and Control does not anticipate any one-time costs or an increase in ongoing maintenance and operational costs following completion of the project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Arts Policy amended on August 11, 2015, the project is exempt from the Civic Art Allocation as the eligible design and construction costs are less than \$500,000.

In accordance with Board Policy 5.270, Countywide Local and Targeted Worker Hiring, for projects with a total budget of \$500,000 to \$2,500,000, the project will include a best effort hiring goal of at least 30 percent of California construction labor hours to be performed by qualified Local Residents and will not include the "Targeted Worker" component.

A standard construction contract will be used that contain terms and conditions supporting the Board's ordinances and policies, including but not limited to, the County's Contract Language to Assist in Placement of Displaced County Workers, and Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Services Notice 1015).

The plans and specifications for the project are on file with Public Works' Business Relations and Contracts Division.

ENVIRONMENTAL DOCUMENTATION

On March 19, 2019, the Board approved the project and found the project to be categorically exempt from CEQA as it involves repair and minor alterations to an existing animal care facility with negligible or no expansion of an existing use. Public Works filed a Notice of Exemption with the Registrar-Recorder/County Clerk for the project on November 19, 2019. There have been no changes to the project or to the circumstances under which it will be undertaken that require further findings under CEQA.

CONTRACTING PROCESS

Public Works completed the plans and specifications for the project using a Board approved, on-call consultant and recommends that the Board adopt and advertise these documents for construction

bids as required under the Public Contract Code. Advertising for construction bids will be in accordance with the enclosed County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure B). As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" and "Do Business with Public Woks" websites.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects.

The Castaic ACC facility will remain open during construction and the contractor will be required to phase and coordinate construction activities with the County to minimize disruption of public access and operations at the facility.

CONCLUSION

Please return one adopted copy of this Board letter to Public Works, Project Management Division I.

Respectfully submitted,



MARK PESTRELLA

Director

MP:AKM:mae

Enclosures

- c: Department of Animal Care and Control
- Department of Arts and Culture
- Chief Executive Office (Capital Programs Division)
- County Counsel
- Executive Office

May 12, 2020

ENCLOSURE A

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICE AREA
CASTAIC ANIMAL CARE CENTER
WASH RACK, ASPHALT, AND AMERICANS WITH
DISABILITIES ACT IMPROVEMENTS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7582; CAPITAL PROJECT NO. 69816**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	09/30/19*
Jurisdictional Approvals	02/28/20*
Construction Award	08/06/20
Construction Start	09/08/20
Substantial Completion	05/07/21
Project Acceptance	06/30/21

*Actual Completion Date

II. PROJECT BUDGET SUMMARY

Project Activity	Approved Budget
Construction	\$ 900,000
Plans and Specifications	\$ 108,000
Consultant Services	\$ 42,000
Miscellaneous Expenditures	\$ 1,000
Jurisdictional Review/Plan Check/Permits	\$ 18,000
County Services	\$ 178,000
TOTAL	\$ 1,247,000

May 12, 2020

ENCLOSURE B

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICE AREA
CASTAIC ANIMAL CARE CENTER
WASH RACK, ASPHALT, AND AMERICANS WITH
DISABILITIES ACT IMPROVEMENTS PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7582; CAPITAL PROJECT NO. 69816**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for 2 weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Public Works' Business Relations and Contracts Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>DATE OF BID OPENING</u>
5	7582	Castaic Animal Care Center Wash Rack, Asphalt, and Americans With Disabilities Act Improvements Project 31044 North Charlie Canyon Road Castaic, CA 91384	June 11, 2020

Copies of the project manual and drawings may be downloaded free of charge from the County of Los Angeles, Public Works website (<http://dpw.lacounty.gov/go/constructioncontracts>). For bid information, please contact Mr. Erik Macias of Business Relations and Contracts Division at (626) 458-2530. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 2 p.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 2:30 p.m. on this date in the conference rooms at 900 South Fremont Avenue, Alhambra, California 91803.

This project requires the general contractor firm to possess an A or B license classification at the time of bid.

The general contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the project in accordance with Labor Code Section 1770. Copies of the prevailing rate per diem wages are on file at Public Works, which shall be made available to any interested party upon request.

PREBID CONFERENCE

Public Works' Project Management Division I will hold a prebid conference at 10 a.m., on May 21, 2020, at the project site, 31044 North Charlie Canyon Road, Castaic, California 91384, to provide information on the scope of work and answer basic questions from the potential bidders. Detailed questions or additional information must be submitted in writing to Mr. Erik Macias with Public Works' Business Relations and Contracts Division at fax No. (626) 979-5311, or you may contact him at (626) 458-2530.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference **[PJ-I]**.



Individuos que requieran acomodamiento razonable accesible pueden solicitar materiales escritos en formatos alternativos, acomodamiento fisico accesible, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental del Acto de Americanos con Incapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., Lunes a Jueves (excluyendo días festivos). Personas sordas o con problemas auditivos pueden comunicarse primero marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuándo se haga una petición razonable para acomodo, por favor mencione **[PJ-I]**. Si necesita información en español, por favor llame al Telefono (626) 458-2563.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated May 12, 2020.

Specs. 7582

CELIA ZAVALA, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES